

Duchesne County

2015 Payday Schedule

2015 Holiday Schedule

Payroll #	Timecards Due	Pay Date	Date	Holiday
1	January 5	January 9	Thursday, January 1	New Year's Day
2	January 16 (end of day Friday)	January 23	Monday, January 19	Civil Rights Day
3	February 2	February 6 (no premiums)	Monday, February 16	Washington's Birthday
4	February 13 (end of day Friday)	February 20	Monday, May 25	Memorial Day
5	March 2	March 6	Friday, July 3	Independence Day
6	March 16	March 20	Friday, July 24	Pioneer Day
7	March 30	April 3	Monday, September 7	Labor Day
8	April 13	April 17	Monday, October 12	Columbus Day
9	April 27	May 1	Wednesday, November 11	Veterans Day
10	May 11	May 15	Thursday, November 26	Thanksgiving Day
11	May 22 (end of day Friday)	May 29	Friday, November 27	Day after Thanksgiving
12	June 8	June 12	Thursday, December 24	½ day – Christmas Eve
13	June 22	June 26	Friday, December 25	Christmas Day
14	July 6	July 10	<p>For those employees working 10 hour shifts: Holidays pay at 8 hours. Remember to take 2 hours of vacation or comp time with your holiday.</p> <p>For those employees working 12 hour shifts: Holiday pay can be taken a maximum of 10 hours per holiday. Remember to use vacation or comp time with your holiday.</p> <p>Department Heads: Reminder that time sheets are due to the payroll office by Monday at noon! All time sheets need signatures from the employee and their supervisor.</p> <p>Please call or email with any payroll or benefit issues. Becky Lofthouse blofthouse@duchesne.utah.gov 435-738-1122 Melissa Hutsell mhutsell@duchesne.utah.gov 435-738-1233</p>	
15	July 20	July 23		
16	August 3	August 7		
17	August 17	August 21		
18	August 31	September 4 (no premiums)		
19	September 14	September 18		
20	September 28	October 2		
21	October 9 (Friday)	October 16		
22	October 26	October 30		
23	November 9	November 13		
24	November 20 (Friday)	November 27		
25	December 7	December 11		
26	December 21	December 24		